



**NOTICE OF PUBLIC SESSION WITH  
POSSIBILITY OF ENTERING INTO EXECUTIVE SESSION  
FOR THE WHETSTONE FIRE DISTRICT (WFD)**

Pursuant to A.R.S. §38-431.02, The WFD Board will meet in regular session on 15-Sep-21 at 6:00 P.M. The meeting will be held at Whetstone Fire Station #321, 2422 N Firehouse Lane, Whetstone, Arizona 85616. The WFD Board may vote to go into Executive Session on any agenda item pursuant to ARS §38-431.03(A)(3) for discussion and consultation for legal advice with the County Attorney on the matter(s) as set forth in the agenda item. The order of the Agenda may be altered or changed by order of the WFD Board. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL OF BOARD MEMBERS/AFFIRMATION OF QUORUM**

**3. PLEDGE OF ALLEGIANCE**

**4. CONFLICT OF INTEREST** – Consistent with the adopted Board Bylaws, Members shall declare any conflict of interest as required by law in A.R.S. §38-501 through A.R.S. §38-504 with the following statement: “I (name) declare that I have conflict of interest on item (number) before the board and I will refrain from discussing and voting on matters in which I have a conflict.”

**5. CALL TO THE PUBLIC** – Consideration and discussion of comments and complaints from the public. Members of the public interested in speaking should complete the Sign-In Sheet prior to the call. Board Members may respond to criticism directed to them, and may ask staff to review a matter or ask that a matter be placed on a future agenda. The Board will not discuss or take action on a matter raised during a call to the Public and is not obligated to comment upon materials or presentations made by the public. Speakers are asked to state their name and address for the record. Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Speak in a courteous and respectful manner to those present. Speakers may address the Board on any issue within the jurisdiction of the Fire Board.

**6. REPORTS AND CORRESPONDENCE** – This is a summary of activities of the Fire Chief and administrative staff concerning the operations, strengths, and challenges. The WFD Board may not propose, deliberate or take legal action during the report. Therefore, action taken as a result of these reports will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. Pursuant to A.R.S. § 38-431.02 (K).

**A. Fire Chief’s Report –**

- The Fire Chief will report on his activities for the District over the last month

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B. Fire Board Chairman's Report –

- The Board Chair will report on his activities for the District over the last month.

7. **OLD BUSINESS** – Review, Amendment, Discussion and Possible Action Regarding:

8. **NEW BUSINESS** - Review, Amendment, Discussion and Possible Action Regarding:

- Special Meeting Minutes for June 30th 2021
- Special Meeting Minutes for June 29<sup>th</sup> 2021
- Regular Meeting Minutes for August 18th 2021
- Special Meeting for September 8<sup>th</sup> 2021
- Executive Session Minutes for September 8<sup>th</sup> 2021

**Possible Executive Session; This executive session is authorized under A.R.S. § 38-431.03 review of executive session minutes**

A. Resigning of Fire Chief Contract With Corrected Date

B. Fire Chief Robert Jarvis Completion of Oath of Office

C. Whetstone Fire District Email Accounts

D. Update on Mandated Open Meeting Law Training for Board Members and Key Staff

E. Process for Complaints Against the Fire Chief

F. Process for Complaints Against the Board or a Board Member

G. Process for Complaints Against WFD Employee, not the Fire Chief

H. Process to Request Fire or Other Reports From WFD

I. Complaint Received from Huachuca City Resident Miller

J. August 2021 Financial Report

9. **FUTURE AGENDA ITEMS** - A WFD Board Member may bring forth general topics for a future meeting agenda. The WFD Board may not discuss, deliberate or take any action on the topics



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presented, pursuant to A.R.S. § 38-431.02 (H)

**10. BOARD MEMBER COMMENTS**

**11. ADJOURNMENT**

Pursuant to the Americans with Disabilities Act (ADA), any person requiring reasonable accommodation, please notify Whetstone Fire District prior the meeting time at (520) 456-1717/0120.

In order to ensure the continued safety of our Directors and Staff, all individuals attending the meeting in person will be evaluated for COVID19 symptoms including elevated temperature, cough, and respiratory distress. Members of the public are still asked to wear a mask and respect social distancing.

Copies of the Agenda are available upon request at  
Administration, 2422 N. Firehouse Lane Whetstone, AZ. 85616.

**Public Notice Posting Information**

- Whetstone Fire Station, 2422 N Firehouse Lane, Huachuca City, AZ  
Posted 14<sup>th</sup> day of September 2021 at \_\_\_\_\_ hours By: \_\_\_\_\_
- Whetstone Water District Office, 2424 Calle Segundo, Huachuca City, AZ  
Posted 14<sup>th</sup> day of September 2021 at \_\_\_\_\_ hours By: \_\_\_\_\_
- Chevron Gas Station, 2222 N Hwy 90, Huachuca City, AZ  
Posted 14<sup>th</sup> day of September 2021 at \_\_\_\_\_ hours By: \_\_\_\_\_
- Huachuca City Post Office, 690 N Gonzales Blvd, Huachuca City, AZ  
Posted 14<sup>th</sup> day of September 2021 at \_\_\_\_\_ hours By: \_\_\_\_\_