



**MINUTES OF THE WHETSTONE FIRE DISTRICT
BOARD MEETING, April 23, 2019**

Call to Order/Pledge of Allegiance/Roll Call/Affirmation of Quorum:

Chairperson Michelle Bell called the meeting to order. The meeting was held in the Whetstone Fire District Station 321 classroom, 2422 N Firehouse Lane, Huachuca City, Arizona.

Members Present: Michelle Bell, Chairperson
Albert Suhajda, Clerk
Bobby Chapman, Board Member
Pamela Cohen, Board Member
Wanda Pike, Board Member

Staff Present: Captain Sam Foster
Cathy Dyer

It was determined a quorum existed.

Call to the Public:

No Public wishes to speak at this time.

Old Business:

- 1. Review, Discussion and Possible Action of Lease or Renting options of the Whetstone Fire District Building, currently occupied by the Whetstone Water District. The building is located at 2424 N Calle Segundo, Huachuca City, AZ 85616.**

Recap of the work session meeting

- 3 years still remain on the current lease
- The next lease cannot extend past the life of the presiding board who enters into the lease agreement
- The value of the building needs to be assessed

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| MOTION: | Move to table item until 4 months prior to the end of the current lease |
| RESULT: | approved, all in favor none opposed |
| MOVED BY: | Wanda Pike |
| SECONDED: | Bobby Chapman |

New Business:

1. Amendment and Possible Action of Public Session Minutes for March 2019

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| MOTION: | Move to accept public session minutes for March 2019 |
| RESULT: | Minutes approved, all in favor none opposed |
| MOVED BY: | Bobby Chapman |
| SECONDED: | Pamela Cohen |

2. Review, Discussion and Possible action of April 2, 2019 work session minutes

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| MOTION: | Move to accept work session minutes for April 2 nd , 2019 |
| RESULT: | Minutes approved, all in favor none opposed |
| MOVED BY: | Bobby Chapman |
| SECONDED: | Pamela Cohen |

3. Review, Amendment, Discussion and Possible action of the subscriber agreement between the Whetstone Fire District and SEACOM.

Captain Foster explains the agreement as well as SEACOM.

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| MOTION: | Move to accept the subscriber agreement with SEACOM as presented. |
| RESULT: | approved, all in favor none opposed |
| MOVED BY: | Albert Suhajda |
| SECONDED: | Bobby Chapman |

4. Review, Discussion and Possible action of removing the white 2003 GMC pick-up truck (VIN #1GTHK29113E186238) from the asset inventory and donating it to the Huachuca City Landfill.

An estimated value report was supplied in the board member's packet. Cathy states that the estimated trade in value of the truck, per the report supplied to the board, is approximately \$4,000.00. She also explains that there have been previous inquiries about purchasing the vehicle.

Albert Suhajda asked about where the idea of donating the vehicle manifested and Cathy Dyer stated she was unsure.

Michelle Bell inquired about whether or not the title for the vehicle was "clean". Cathy Dyer explains that the title is a salvaged title and is still insurable. Michelle Bell states that due to the salvaged title, the vehicle may not be worth the estimated trade in value that was listed.

Captain Foster asked Lt Speer about the vehicle and its location. Lt Speer explains to the board that the vehicle was a previous brush truck for the PBW fire district and had been in an accident. He explained some of the vehicle's problems were to include tires and wiring issues. Chief Bidon's wife, Melissa Bidon was a part of the public and had Chief Bidon on

the phone, she relays that the vehicle had been involved in a roll over and could not be driven on the street. At this time, Chief Bidon was available for the meeting via telephone. He reiterates that the truck had been involved in a rollover. He states that the truck adds no value to the district and if donated to the landfill, it would only be used at the landfill. Michelle Bell states that although it may not be of much value to the district a value would still need to be assessed prior to donating. Chief Bidon requested this item be tabled so that he could be present to speak on the matter.

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| MOTION: | Move to table item |
| RESULT: | approved, all in favor none opposed |
| MOVED BY: | Bobby Chapman |
| SECONDED: | Pam Cohen |

5. Review, Amendment, Discussion and Possible action of future capital purchase of new cardiac monitors for the district.

Quotes provided to the board members.

Captain Foster explains about the current monitors that the district owns and the future of that particular product. FF Speer explains that the service contract is valid until 2022 however it is possible that if an item were to malfunction or break, the company may not have that product to fix the monitor. The two quotes provided to the board are from Zoll and Lifepak. FF Speer explains that both of the monitors perform the same duties and functions. Michelle Bell asked Cathy Dyer if the budget supported the purchase. Cathy Dyer states that it was not budgeted for this year however it is in the 5 year budget plan. FF Speer explains that although the monitors have a service contract until 2022, if something major were to break, the monitor may be rendered out of service and the district will be down an advanced life support ambulance. Pam Cohen asked about possibly purchasing one monitor at a time so that he finances would not be affected so much at once. Captain Foster explained that if the monitors were purchased one piece at a time, the price may not come at as discounted rate. Michelle Bell suggested labeling this item until Chief Bidon could be present to speak on this item. At this time Chief Bidon was again present via telephone and requested the item be removed from the agenda. He states he was unaware that the item was on the agenda and would like it tabled until he is ready to present it.

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| MOTION: | Move to table item |
| RESULT: | approved, all in favor none opposed |
| MOVED BY: | Bobby Chapman |
| SECONDED: | Albert Suhajda |

6. Review, Amendment, Discussion and Possible action of financial reports

Cathy presented:

Closing balance as of March 2019:

- **Operations Account: \$165,834.12**
- **Reserve Account: \$135,177.27**

- **Volunteer Pension: \$41,774.88**

Actual Capital Account Balance as of April 23rd, 2019- \$84,058.58

First payment made on the type 3 of \$51,417.73.

The 2018 audit presentation would be presented at next month's board meeting.

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| MOTION: | Move to accept financial reports as presented |
| RESULT: | approved, all in favor none opposed |
| MOVED BY: | Wanda Pike |
| SECONDED: | Bobby Chapman |

Chief's Report: Presented by Captain Foster

- 85 calls for the month of March- break down of calls presented to the board
- 6 fire fighters were sent to a Basic Wildland training
- 1 Fire fighter sent to Colorado for a HAZMAT railcar training

Board Members' Comments:

Bobby Chapman inquired about fire fighter equipment, scba and masks in particular. Captain Foster explains that the gear is safe and in service.

Bobby Chapman would like to add a "Fire Fighter Comments" section to the board meeting. Michelle Bell agreed and stated she would entertain a motion to add a "Call to the Department" to the agenda to provide the fire fighters with an opportunity to speak with the board.

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| MOTION: | Move to add a "Call to the Department" section to future agendas |
| RESULT: | approved, all in favor none opposed |
| MOVED BY: | Bobby Chapman |
| SECONDED: | Pam Cohen |

Bobby Chapman wanted to offer the opportunity for the fire fighters in attendance to speak. The board approved.

Call to the Department:

Lt Speer: 1 Fire Fighter was sent to a PPE class and can now inspect the gear and send for repairs if they are needed.

Praises were given by Michelle Bell, Bobby Chapman and Wanda Pike for completing training often, helping individuals even though FF are not on duty as well as overall professionalism with the communities, Huachuca City in particular.

Future Agenda Items:

NONE

Adjournment:

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| MOTION: | Adjourn the meeting |
| RESULT: | Approved, all in favor none opposed |
| MOVED BY: | Albert Suhajda |
| SECONDED: | Wanda Pike |



Michelle Bell, Chairperson.
Board Member

Cathy Dyer, Office Manager

Approved: _____