

**Minutes Of The Whetstone Fire District
Board Meeting, Date 15th of June**

Pursuant to A.R.S. §38-431.02, The WFD Board will meet in regular session on 29-Jun-22 at 6:00 P.M. The meeting will be held at Whetstone Fire Station #321, 2422 N Firehouse Lane, Whetstone, Arizona 85616. The WFD Board may vote to go into Executive Session on any agenda item pursuant to ARS §38-431.03(A)(3) for discussion and consultation for legal advice with the attorney for the District. The order of the Agenda may be altered or changed by the WFD Board. Board members, staff, or the attorney may participate electronically. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.

AGENDA

1. CALL TO ORDER

2. ROLL CALL OF BOARD MEMBERS/AFFIRMATION OF QUORUM

Members: Chairperson-	Bruce Harris
Clerk-	Scott Wagner
Board Members-	Rodney Weichelt
	Mike Estrada

Staff Present:	Fire Chief Jarvis
	Financial Chief Cathy Dyer

3. PLEDGE OF ALLEGIANCE

4. CONFLICT OF INTEREST – Consistent with the adopted Board Bylaws, Members shall declare any conflict of interest as required by law in A.R.S. §38-501 through A.R.S. §38-504 with the following statement: “I (name) declare that I have conflict of interest on item (number) before the board and I will refrain from discussing and voting on matters in which I have a conflict.” **None**

5. CALL TO THE PUBLIC – Consideration and discussion of comments and complaints from the public. Members of the public interested in speaking should complete the Sign-In Sheet prior to the call. Board Members may respond to criticism directed to them, and may ask staff to review a matter or ask that a matter be placed on a future agenda. The Board will not discuss or take action on a matter raised during a call to the Public and is not obligated to comment upon materials or presentations made by the public. Speakers are asked to state their name and address for the record. Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Speak in a courteous and respectful manner to those present. Speakers may address the Board on any issue within the jurisdiction of the Fire Board. **None Present**

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6. REPORTS AND CORRESPONDENCE – This is a summary of activities of the Fire Chief and administrative staff concerning the operations, strengths, and challenges. The WFD Board may not propose, deliberate or take legal action during the report. Therefore, action taken as a result of these reports will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. Pursuant to A.R.S. § 38-431.02 (K).

A. Fire Chief's Report –

The Fire Chief will report on his activities for the District over the last month. Chief Jarvis reports on call volume for the month of May. 3 fires, 41 EMS calls, 35 additional calls for service (misc.) total 79 calls in May 2022. Chief Jarvis explains a reduction in call volume compared to last year's totals. Yearly totals for last year 2021 were 5 fire, 67 EMS calls, and 36 misc. For a total of 108 calls to service. Year to date compared to the last year at this same time (2022) 379 calls, (2021) 505 the difference is 124 decrease in call volume.

Chief Jarvis stated that the TPT tax still has no new developments.

Vehicle Report- Brush 321 in for repairs, should be covered under warranty. Also the new engine was test driven by the Chief and the report was positive. Vehicle 322 was in for repair due to deceleration problems. New sensors were replaced in the exhaust.

Cleaning of the adjacent building and repair of electrical panel cover has been taking place.

B. Fire Board Chairman's Report –

The Board chairman will report on his activities for the District over the last month

None

7. OLD BUSINESS –

A. Review, Amendment, Discussion and Possible Action, regarding the same property with the Water District renting of the building adjacent to the fire station. Checking with the County Attorney to amend the contract with the Whetstone Water District. Chief Financial Officer-Cathy Dyer reports that a verbal agreement is in place until next April 2023 but a written agreement is needed. In 9 months it will be an agenda item, placed on the calendar to revisit.

8. NEW BUSINESS

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A. Review, Amendment, Discussion and Possible Action, regular session minutes and special session minutes of April 13th, May 18th and June 1st. Motion by Rodney Weichelt to accept Aprils minutes, 2nd by Bruce Harris, all in favor.

B. Review, Amendment, Discussion and Possible Action, discussion of Steve Hasson's personal actions during a regular session on May 18th.

C. Review, Amendment, Discussion and Possible Action, regarding nomination of Bruce Harris by Rodney Weichelt for the new board chairperson. 2nd by Mike Estrada. All in favor.

D. Review, Amendment, Discussion and Possible Action, regarding complaint of Johan Wallace citizen of Huachuca City regarding bill for service through mutual aid agreement with Huachuca City. Motion by Rodney Weichelt to dismiss the invoice to zero balance due to the current agreement technicality. All in favor.

E. Review, Amendment, Discussion and Possible Action, regarding self-evaluation of Chief Jarvis. The self-evaluation was expected in April per the chief's contract. This new board is to review the self-evaluation and continue the process per the contract. Motion by Rodney Weichelt, 2nd by Bruce Harris. All in favor.

F. Review, Amendment, Discussion, and Possible Action, Regarding the transition of Administration duties of Sam Foster on July 1st. Chief Jarvis will be on administration leave starting July 1st.

G. Review, Amendment, Discussion and Possible Action, regarding training grounds and training cars. The adjacent property is to be cleaned up by personnel on shift. Cathy Dyer stated that 3 bids for service of the cleaning were cost prohibitive. Washington building will be started first.

H. Review, Amendment, Discussion and Possible Action, regarding explanation by Cathy Dyer, of investments and receivables in the budget adopted at the 6-8-2022 board meeting. Audit to start next week. Motion by Bruce Harris to accept the budget report and 2nd by Rodney Weichelt. All in favor.

I. Review, Amendment, Discussion and Possible Action, regarding the purchase of an electric booster pump for water storage tank. Up-grade of the 145 gpm pump to 250 gpm pump to reduce fill times in fire emergencies were discussed. Bids forth coming in future.

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J. Review, Amendment, Discussion and Possible Action, regarding explanation by Cathy Dyer, of investments and receivables in the budget adopted at the 6-8-2022 board meeting. Audit to start next week. Motion by Bruce Harris to accept the budget report and 2nd by Rodney Weichelt. All in favor.

K. Review, Amendment, Discussion and Possible Action, to accept the Financial Report for May 2022. Rodney Weichelt and 2nd by Bruce Harris. All in favor.

L. Review, Amendment, Discussion and Possible Action, regarding personnel matters, motion by Bruce Harris 2nd by Rodney Weichelt to move to special session at 6:57. All in favor.

M. Resume Regular session at 7:59 pm.

N. Review, Amendment, Discussion and Possible Action, regarding agenda items for the next meeting.

2. BOARD MEMBER COMMENTS

11. ADJOURNMENT

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