



**MINUTES OF THE WHETSTONE FIRE DISTRICT  
BOARD MEETING, 4-26-2023 6:04 PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL/ AFFIRMATION OF QUORUM:**

Chairperson \_\_Bruce Harris\_\_\_\_ called the meeting to order. The meeting was held in the Whetstone Fire District Station 321 classroom, 2422 N Firehouse Lane, Huachuca City, Arizona.

**Members Present:** Chairperson-Bruce Harris  
Clerk-Scott Wagner  
Board Member Vacant  
Board Member Mike Estrada  
Board Member Vacant

**Staff Present:**  
Chief Foster  
CFO Cathy Dyer

**Absent:**

It was determined a quorum existed with three board members present.

**CONFLICT OF INTEREST: None**

**CALL TO THE PUBLIC: None**

No members of the public wished to address the board.

**REPORTS AND CORRESPONDANCE:**

**A. CHIEF'S REPORT:** Chief talks about sensor on truck 322 still in the shop while the manufacture and sales company discuss who is covering the warranty repair. The repair shop is unable this far too correctly diagnose the problem, the truck stalls. Estimated at \$5000.00. Truck 322 needs PM and new brakes. Three staff personnel in school for further education. Expanding the data base to include most records under one area.

## **B. FIRE BOARD CHAIRMAN REPORT:**

### **OLD BUSINESS: None**

#### **1. Review, Discussion and Possible Action of; Past due board minutes.**

<b>MOTION:</b>	Motion made at this time. Accepting 4 past minutes.
<b>RESULT:</b>	Approved
<b>MOVED BY:</b>	Motion made by Mike Estrada
<b>SECONDED:</b>	Motion seconded by Scott Wagner

### **NEW BUSINESS:**

#### **2. Review, Discussion and Possible Action of; Promotion of staff presentation**

<b>MOTION:</b>	Discussion and Ceremony for staff members.
<b>RESULT:</b>	Approved
<b>MOVED BY:</b>	Motion made by Mike Estrada
<b>SECONDED:</b>	Motion seconded by Scott Wagner

#### **3. Review, Discussion and Possible Action of; Review of Standard Operating Procedures from Chief Foster**

<b>MOTION:</b>	Motion made at this time: To accept updated SOP's. This section deals with employment conditions.
<b>RESULT:</b>	Accepted
<b>MOVED BY:</b>	Motion made by Mike Estrada
<b>SECONDED:</b>	Motion seconded by Scott Wagner

#### **4. Review, Discussion and Possible Action of; Financial Report by Cathy Dyer for the month of March. Cathy explained that in the near future the district would not need to use the line of credit. The audit of the district is completed. Forecast is for larger revenue next month based on historical comparisons.**

<b>MOTION:</b>	Motion made at this time to accept Financial Report.
<b>RESULT:</b>	Approved, all in favor none opposed
<b>MOVED BY:</b>	Motion made by Mike Estrada
<b>SECONDED:</b>	Motion seconded by Scott Wagner

#### **5. Review, Discussion and Possible Action of; Interim Chiefs performance review.**

**MOTION:** Motion made at this time move to employee sensitive information executive session with Chief Foster. Evaluation of the Interim Chief  
**RESULT:** Approved, all in favor none opposed  
**MOVED BY:** Motion made by Mike Estrada  
**SECONDED:** Motion seconded by Scott Wagner

6. **Review, Discussion and Possible Action of; regular session Resumes at 7:14 pm.**

**MOTION:** None  
**RESULT:** None  
**MOVED BY:** Motion made by N/A  
**SECONDED:** Motion seconded by N/A

**FUTURE AGENDA ITEMS: Audit presentation**

**BOARD MEMBER COMMENTS:**

**Adjournment:**

**MOTION:** Motion made at this time Adjourn the meeting at 7:22 pm.  
**RESULT:** Approved, all in favor none opposed  
**MOVED BY:** Motion made by Mike Estrada  
**SECONDED:** Motion seconded by Scott Wagner

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Bruce Harris, Chairperson

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Scott Wagner, Clerk

**Approved:**