



Whetstone

FIRE DISTRICT

MINUTES OF THE WHETSTONE FIRE DISTRICT BOARD MEETING, 3-15-2023 Regular Session

CALL TO ORDER @ 6:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL/ AFFIRMATION OF QUORUM:

Chairperson __Bruce Harris____ called the meeting to order. The meeting was held in the Whetstone Fire District Station 321 classroom, 2422 N Firehouse Lane, Huachuca City, Arizona.

Members Present: Chairperson-Bruce Harris
Clerk-Scott Wagner
Board Member Vacant
Board Member Mike Estrada
Board Member Vacant

Staff Present: Interim Chief Sam Foster and FCO Cathy Dyer

Absent:

It was determined a quorum existed with three board members present. Still open are 2 board positions.

CONFLICT OF INTEREST: None

CALL TO THE PUBLIC: None

No members of the public wished to address the board.

REPORTS AND CORRESPONDANCE:

A. CHIEF'S REPORT: 69 calls for service in December. One fulltime positions still open and 2 part time positions still open, he is working on a flyer to advertise the positions in addition to the Website posting. Chief has had discussions with Chief Savage and Chief Bonacorse about employee share options between the 3 fire districts. Looking at a common pay rate for an employee share program. Discussion about purchasing booster pumps for tank at Segundo property. Tanks are to be inspected in the near future. Chief is still getting two more bids. Also, Vehicle 322 repair may be covered under



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warranty between Navistar and RWC Company, both companies denying paying for the repairs. The new truck has been used once then needed repair. There is discussion of selling that vehicle. Next item discussed, were Heart Defibrillators on order may be received after Februarys due to back log of manufacturing difficulty. Update on a Facebook website. The current update developed by our fire-fighter without a cost. Our fire-fighter will be saving the Whetstone Fire District money that the former Chief Jarvis spent on a web developer company. Chief requested a Work Session next month to allow more time to develop a sound budget for 2023/2024. Chief also looking into perusing a professional writer grant.

B. FIRE BOARD CHAIRMAN REPORT: None

OLD BUSINESS: Missing minutes.

1. **Review, Discussion and Possible Action of;** Minutes from 6-29-2023 Special Meeting, Regular minutes of June 29 2022, Regular minutes of August 17 2022, Regular minutes October 19-2022, Executive Meeting minutes October 19-2022, Regular Meeting November 30 2022, Regular Meeting December 21 2022, Regular meeting January 18th 2022.

Clerk Scott Wagner submitted all minutes for Minutes for 6-29-2023 Special Meeting, Regular minutes of June 29 2022. All others are a work in progress.

MOTION:	Motion made at this time N/A
RESULT:	Approved, or denied all in favor none opposed
MOVED BY:	Motion made by N/A
SECONDED:	Motion seconded by N/A

NEW BUSINESS:

2. **Review, Discussion and Possible Action of;** Approval of S.O.G's (1100, 1200, and 1300) as rewritten.

MOTION:	Motion made at this time to accept Standard Operating Procedures as written by the staff after Chief Foster's review for the Whetstone Fire District.
RESULT:	Approved, all in favor.
MOVED BY:	Motion made by Mike Estrada
SECONDED:	Motion seconded by Scott Wagner

Chief was seeking Approval of new/updated S.O.G's (1100, 1200, and 1300).



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3. Review, Discussion and Possible Action of; Regular minutes for February 15 2022 and March 15 2022.

MOTION: Discussion.
RESULT: Discussion
MOVED BY: Motion made by N/A
SECONDED: Motion seconded by N/A

4. Review, Discussion and Possible Action of; Resolution 2023-001 pertaining to the submission of projects for consideration in Arizona's 2023 Highway safety Plans.

MOTION: Motion made at this time: N/A
RESULT: Discussion
MOVED BY: Motion made by N/A
SECONDED: Motion seconded by N/A

5. Review, Discussion and Possible Action of; Agenda Item with discussion on Annexation of 3020 N. Larson Lane Huachuca City, parcel No. 108-08-006K Section 31-19-21

MOTION: Motion made at this time to accept Annexation to Whetstone Fire District.
RESULT: Approved, all in favor none opposed
MOVED BY: Motion made by Mike Estrada
SECONDED: Motion seconded by Scott Wagner

6. Review, Discussion and Possible Action of; Agenda Item with discussion on Annexation of 1215 E. Sky Field Drive Huachuca City, AZ 85616, parcel No. 106-15-012N6 Section 22-20-20

MOTION: Motion made at this time to accept Annexation to Whetstone Fire District.
RESULT: Approved, all in favor none opposed
MOVED BY: Motion made by Mike Estrada
SECONDED: Motion seconded by Scott Wagner



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7. **Review, Discussion and Possible Action of;** Agenda Item with discussion on Annexation of 610 E. Redwing Huachuca City, AZ 85616, parcel No. 106-15-012N6 Section 22-20-20

MOTION: Motion made at this time to accept Annexation to Whetstone Fire District.

RESULT: Approved, all in favor none opposed.

MOVED BY: Motion made by Mike Estrada

SECONDED: Motion seconded by Scott Wagner

8. **Review, Discussion and Possible Action of;** Review of Quotes for the awarded Arizona Department of Homeland Security Grant- Radio Communications- Inoperability for the Whetstone Fire District.

MOTION: Motion made at this time to accept 3 bids for consideration, from Levavitt Communication, Durham Communications, and Motorola Solutions.

RESULT: Approved, all in favor none opposed.

MOVED BY: Motion made by Mike Estrada

SECONDED: Motion seconded by Scott Wagner

9. **Review, Discussion and Possible Action of;** Financial Report for February 2023 presented by FCO Cathy Dyer.

MOTION: Motion made at this time to accept financial report.

RESULT: Approved, all in favor none opposed.

MOVED BY: Motion made by Mike Estrada

SECONDED: Motion seconded by Scott Wagner

10. **Review, Discussion and Possible Action of;** Interim Chief Sam Foster performance / evaluation. Meeting paused to enter Executive session for sensitive employee matters of Interim Chief Sam Foster.

MOTION: Motion made at this time to enter into Executive Session @ 6:46 PM. Resume the Regular Session 42:04 minutes later.

RESULT: Approved, all in favor none opposed.

MOVED BY: Motion made by Mike Estrada

SECONDED: Motion seconded by Scott Wagner

Executive session for sensitive employee matters of Interim Chief Sam Foster. Discussed by Sam Foster, Bruce Harris, Mike Estrada, and Scott Wagner.



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11. **Review, Discussion and Possible Action of;** Promote Interim Chief Sam Foster to Chief Sam Foster per contract of continuing educational requirements.

MOTION:	Motion made at this time to promote Sam Foster to Chief Sam Foster.
RESULT:	Approved, all in favor none opposed.
MOVED BY:	Motion made by Mike Estrada
SECONDED:	Motion seconded by Scott Wagner

FUTURE AGENDA ITEMS:

BOARD MEMBER COMMENTS:

Adjournment:

MOTION:	Motion made at this time Adjourn the meeting @ 7:30 PM
RESULT:	Approved, all in favor none opposed
MOVED BY:	Motion made by Mike Estrada
SECONDED:	Motion seconded by Scott Wagner

Bruce Harris, Chairperson

Scott Wagner, Clerk

Approved: _____